

**Minutes**  
**Town of Durand Regular Board Meeting**  
**November 13, 2018**

**Call to Order**

By Chairman Stan Ridgeway at 6:45 pm

**Roll Call**

Chairman Stan Ridgeway, Supervisor I Mark Weiss, Supervisor II Penny Bauer, Treasurer Audrey Bauer, and Clerk Lisa Ridgeway present.

**Pledge of Allegiance**

Everyone stood together for the Pledge of Allegiance

**Approval of October 9, 2018 Regular Board Meeting Minutes**

Minutes of the October 9, 2018 Regular Board Meeting were read. Motion made by Penny Bauer and seconded by Mark Weiss to approve minutes as presented. All in favor-3, opposed-0, motion carried.

**Treasurer's Report**

The Treasurer's report was presented to the Board by Audrey Bauer. Balance on hand as of October 31, 2018, was \$206,868.99.

**Payment of Vouchers**

Vouchers presented to the Board for payment by Clerk Lisa Ridgeway, totaled \$4,938.77. Motion made by Stan Ridgeway and seconded by Penny Bauer for Clerk Lisa Ridgeway to pay vouchers. All in favor-3, opposed-0, motion carried.

**Chairman's Report**

Stan received a call from Brent Bauer stating that a concrete culvert on Pleasant Ridge Lane has collapsed. The culvert has been temporarily repaired, but will eventually need replacement.

**Public Comments**

Mark Weiss said that he has heard from Building Inspector Fred Weber regarding possible Commercial Electrical Inspections requirements, but will provide the further clarification.

**Adopt 2019 Budget**

Penny Bauer made a motion to adopt the 2019 Budget as proposed. Mark Weiss seconded the motion. All in favor-3, opposed-0, motion carried.

**Assessor Contract**

Eric Kleven with Kleven Property Assessment attended the meeting and presented a contract for 2019. The cost for the performance of the contract is \$5,100. Monthly invoices will be sent for services and expenses incurred during the previous month. After review of the contract, Stan Ridgeway made a motion to accept the contract as presented. Penny Bauer seconded the motion. All in favor-3, opposed-0, motion carried.

**Zoning Administrator Discussion**

This discussion was tabled until December's meeting.

**Building Inspector Contract**

After review of the building inspector contract from Fred Weber of Weber Inspections, Mark Weiss made a motion to accept the contract. Stan Ridgeway seconded the motion. All in favor-3, opposed-0, motion carried.

**Plan Commission Discussion**

John Wayne is the current chairman for the Plan Commission and has retired. The Plan Commission has been struggling to retain members, so Audrey Bauer will put in a note with tax bills asking for potential candidates.

**Future Agenda Items and Meeting Date**

The next meeting is set for Tuesday December 11, 2018 at 7:00 pm.

**Adjournment**

Stan Ridgeway motioned to adjourn, and Mark Weiss seconded. All in favor-3, opposed-0, motion carried. Meeting adjourned at 7:47 pm.

**Respectfully Submitted by:**

Lisa Ridgeway, Clerk