

Minutes
Town of Durand Regular Board Meeting
Held on December 10, 2013 at 7:00pm,
At the Town Hall

Call to Order

By Chairman Stan Ridgeway at 7:00 pm

Roll Call

Chairman Stan Ridgeway, Mark Weiss, Penny Bauer, Clerk Lisa Ridgeway, Treasurer Audrey Bauer, all present.

Others Present

M. Zita Stewart

Pledge of Allegiance

Everyone stood together for the Pledge of Allegiance

Approval of November 19, 2013 Public Hearing on Budget, Special Meeting of the Electors, and Regular Board Meeting Minutes

Minutes of the November 19, 2013 Public Hearing on Budget, Special Meeting of the Electors, and Regular Board Meeting Minutes were read. A correction was made to the year in which the town tax levy was to be paid. Motion made by Stan Ridgeway, and seconded by Mark Weiss to approve minutes with correction. All in favor-3, opposed-0, motion carried.

Treasurer's Report

The Treasurer's report was presented to the Board by Treasurer Audrey Bauer. Balance on hand as of November 29, 2013 was \$112,541.65.

Payment of Vouchers:

Vouchers presented to the Board for payment by Clerk, Lisa Ridgeway, totaled \$10,230.49 Motion made by Penny Bauer and seconded by Mark Weiss to approve vouchers. All in favor-3, opposed-0, motion carried.

Chairman's Report:

Stan Ridgeway gave the following report: Don Weiss paid his fee for a driveway permit application, and the Plan Commission will review. Stan also presented the activity report from Fred Weber Inspections.

Public Comments

No public comments

Items to be discussed or acted upon:

Plan Commission Update

The Cedar Corp proposal was discussed, and no update with Ron Brunner restaurant inquiry, as Ron was not in attendance.

Permit Fee Schedule

Stan Ridgeway made up a fee schedule to include all of the fees for the Town of Durand- Penalty Fees, NSF Fees, Building Permit Fees, Licensing Fees, Zoning/Conditional Use/Variance Hearing Fees. The fee schedule would be reviewed each year, and could be adjusted with changing costs. After being discussed by the Plan Commission, this will be added to the January agenda as a resolution.

Cedar Corp Proposal to Update Zoning Ordinance

Cedar Corp attended the December Plan Commission Meeting, and presented their proposal to update the Zoning Ordinance. Cedar Corp proposed to update the Zoning Ordinance on an hourly time and materials fee with a total not to exceed \$1,000. The services for addressing additional concerns are to be completed on an hourly time and materials fee not to exceed \$1,000. Penny Bauer makes a motion to accept the Cedar Corp proposal with a total not to exceed \$2,000. Mark Weiss seconds. All in favor-3, opposed-0, motion carried.

Appoint New Plan Commission Member

Stan Ridgeway made a motion to appoint Trevor Rud to fill a vacancy on the Plan Commission. Penny Bauer seconded. All in favor-3, opposed-0, motion carried.

Appoint Election Inspectors

Stan Ridgeway appointed the following Election Inspectors for a two year term: Audrey Bauer, Zita Stewart, Rose Mary Achenbach, Darlene Bauer, Estella Bauer. Mark Weiss made a motion to accept Election Inspectors, and Penny Bauer seconded. All in favor-3, opposed-0, motion carried.

Clerk Computer

The "D" drive has not been working on Clerk Lisa Ridgeway's computer. Lisa will contact Mark Brantner to see if he is able to fix it, or purchase a drive.

Adjourn,

The next meeting date is set for Tuesday January 14, 2014. Agenda items: Permit Fee Resolution, Don Weiss Driveway Permit. Stan Ridgeway motioned to adjourn, and Penny Bauer seconded. All in favor-3, opposed-0, motion carried. Meeting adjourned at 7:52.

Respectfully Submitted by:

Lisa Ridgeway, Town Clerk