

**Minutes
Town of Durand
Public Hearing on 2014 Budget held November 19, 2013 at 7:00 pm**

Public Hearing was called to order at 7:00 pm by Chairman Stan Ridgeway

Board members included Stan Ridgeway, Mark Weiss, Penny Bauer, Clerk Lisa Ridgeway, and Treasurer Audrey Bauer

Others attending: John Wayne

Clerk Lisa Ridgeway presented the 2014 proposed budget. Lisa noted that after discussion at the October meeting, a new line has been added to the budget: Plan Commission Meeting Stipend, also, the actual levy amount of \$45,725 was included. No further discussion.

Public Hearing closed at 7:15

**Minutes
Town of Durand
Special Meeting of the Electors, immediately following the Budget Hearing**

The Special Meeting of the Electors was called to order at 7:15 by Chairman Stan Ridgeway

Electors attending: Penny Bauer, Mark Weiss, Stan Ridgeway, Lisa Ridgeway, Audrey Bauer, and John Wayne.

Chairman Stan Ridgeway read the following Resolution:

Resolution to adopt the 2013 town tax of \$45,725 to be paid in 2014 Sec 60.10(1) (a) of WI Statutes.

Voice vote was taken. All in favor- 6, Opposed- 0, motion carried.

The Highway Expenditure resolution was not needed, since the amount budgeted for 2014 was not over the allowable amount.

John Wayne made a motion to adjourn the Special Meeting of the Electors, seconded by Mark Weiss. All in favor- 6, Opposed- 0, motion carried.

Meeting adjourned at 7:19

Minutes
Town of Durand Regular Board Meeting
Held on November 19, 2013
Following 2014 Budget Hearing and Special Meeting of the Town Electors

Call to Order

By Chairman Stan Ridgeway at 7:19 pm

Roll Call

Chairman Stan Ridgeway, Mark Weiss, Penny Bauer, Clerk Lisa Ridgeway, Treasurer Audrey Bauer, all present.

Others Present

John Wayne

Pledge of Allegiance

Everyone stood together for the Pledge of Allegiance

Approval of October 8 ,2013 Road Tour and Regular Board Meeting Minutes

Minutes of the October 8, 2013 Road Tour and Regular Board Meeting were read. Motion made by Stan Ridgeway, and seconded by Mark Weiss to approve minutes as presented. All in favor-3, opposed-0, motion carried.

Treasurer's Report

The Treasurer's report was presented to the Board by Audrey Bauer. Balance on hand as of October 31, 2013 was \$88,091.26

Payment of Vouchers:

Vouchers presented to the Board for payment by Lisa Ridgeway, totaled \$2,256.84. Motion made by Penny Bauer and seconded by Mark Weiss to approve vouchers. All in favor-3, opposed-0, motion carried.

Chairman's Report:

In order to determine which project the TRIP grant money should be used for, Stan Ridgeway and Pepin County Highway Commissioner John Hanz toured both Cedar Court and Rustad Lane. John recommended that Cedar Court could use some crack-fill and sealing, but was unable to find a solution for standing water, without directing it to another residence. Rustad Lane could be repaired with a double chip seal, and with the Town paying half of the project share, the bid came in between \$14,000-\$16,000. Stan submitted Rustad Lane as the project for the grant money. The Highway Department was also notified of the findings of the October 8, 2013 road tour. Stan also reported that he was contacted by Ron Brunner about opening a wood-fired pizza restaurant on his property, which also includes a liquor license. Ron attended the November Plan Commission meeting, and is expected to attend the December meeting as well.

Public Comments

Mark Weiss said that he was contacted by Don Weiss concerning the possibility of creating a driveway on his property, which would also include putting in a culvert. Zoning Administrator Galen Seipel thought that there would be a fee of \$100 for an application to do so. Stan Ridgeway recommended that Don continue to work with Galen concerning the application and site requirements, and then the board can approve the driveway.

Items to be discussed or acted upon:

Plan Commission Update

The Plan Commission has completed reviewing the zoning ordinance, and will be discussing the following items at the December 4 meeting: Possible zoning change/liquor license for Ron Brunner, Cedar Corp proposal on zoning and map amendments, Citation Ordinance and Sub Division Ordinance, and will be reviewing the zoning map and zoning fee schedule.

Plan Commission Meeting Stipend

The Board discussed adding a stipend of \$30 to Plan Commission members for each meeting they attend throughout the year. Plan Commission Chairman John Wayne would have a sign in sheet, and at the end of the year, Lisa Ridgeway would issue checks. This would be added as a new line item on the 2014 budget. Motion by Mark Weiss and seconded by Penny Bauer to approve new line item Plan Commission Stipend. All in favor-3, opposed-0, motion carried.

UDC Inspector Contract

The Board reviewed the contract submitted by Fred Weber of Weber Inspections. Weber Inspections will collect all Permit Fees from the owner or contractor that will cover all costs for the building inspections. At no time will the Town of Durand incur any cost for the inspections. The contract will be from January 1, 2014 through December 31, 2014. Motion made by Stan Ridgeway, and seconded by Penny Bauer, to approve the contract with Weber Inspections. All in favor-3, opposed-0, motion carried.

Zoning Administrator Contract

The Board reviewed two possible contract options from Galen Seipel, of Galen Seipel Appraisals and Inspections LLC. The first option would pay Galen on an hourly basis for time spent on research, permit requests, and meetings attended. The second option offered flat rate fees for services. The second option would be less costly, but would be an increase from previous years. The Board discussed increasing the zoning fees to make up for the extra expense. Motion made by Stan Ridgeway, and seconded by Mark Weiss to accept the flat rate fee contract with Galen Seipel. All in favor-3, opposed-0, motion carried.

2014 Budget

Motion made by Penny Bauer, and seconded by Mark Weiss to accept the 2014 budget as presented. All in favor-3, opposed-0, motion carried.

Future Agenda Items and Meeting Dates

The next meeting is set for Tuesday December 10, 2013. Agenda items are as follows: Plan Commission Update, Appoint Election Inspectors, Appoint new Plan Commission member, Permit Fee Schedule, and Cedar Corp Proposal.

Adjourn.

Mark Weiss motioned to adjourn, and Stan Ridgeway seconded. All in favor-3, opposed-0, motion carried. Meeting adjourned at 9:34pm.

Respectfully Submitted by:

Lisa Ridgeway, Clerk