

**Minutes**  
**Town of Durand Regular Board Meeting**  
**October 17, 2017 at 7:00 pm**

**Call to Order**

By Chairman Stan Ridgeway at 7:00 pm

**Roll Call**

Chairman Stan Ridgeway, Supervisor I Mark Weiss, Supervisor II Penny Bauer, Treasurer Audrey Bauer, and Clerk Lisa Ridgeway present.

**Pledge of Allegiance**

Everyone stood together for the Pledge of Allegiance

**Approval of September 12, 2017 Regular Board Meeting Minutes**

Minutes of the September 12, 2017 Regular Board Meeting were read. Motion made by Penny Bauer and seconded by Mark Weiss to approve minutes as presented. All in favor-3, opposed-0, motion carried.

**Treasurer's Report**

The Treasurer's report was presented to the Board by Audrey Bauer. Balance on hand as of September 29, 2017, was \$190,989.89

**Payment of Vouchers**

Vouchers presented to the Board for payment by Clerk Lisa Ridgeway, totaled \$6,012.19 Motion made by Mark Weiss and seconded by Stan Ridgeway for Clerk Lisa Ridgeway to pay vouchers. All in favor-3, opposed-0, motion carried.

**Chairman's Report**

Chairman Stan Ridgeway said that Monarch Paving had a temporary asphalt plant in Kraemer's quarry, without a permit. A hearing for a Conditional Use permit will need to take place at next month's meeting.

Stan will also meet with the Pepin County Highway Dept Commissioner to discuss the possibility of adding another project or two before year end.

**Public Comments**

No comments.

**Plan Commission Update**

The Plan Commission will meet on Tuesday November 7, and will continue to work on reviewing ordinances. Helen Kees commented that she would like to see home sales of firearms

taken out of the zoning ordinance. Stan Ridgeway said that he will bring this suggestion to the meeting.

### **Water Quality Resolutions**

Chairman Stan Ridgeway distributed an updated draft of the Water Quality Resolution for the board to review. After discussion and more revisions, Stan will have the Wisconsin Towns Association review before bringing it back for next month's meeting.

### **QuickBooks Additional License**

Clerk Lisa Ridgeway purchased QuickBooks accounting software last month, and found that it was very useful in preparing the budget and monthly expense reports. Lisa thought that Treasurer Audrey Bauer may also find the software useful for monthly treasurer reports, and having a running revenue/expense balance. Stan Ridgeway made a motion for Lisa to purchase an additional license, and Penny Bauer seconded. All in favor-3, opposed-0, motion carried.

### **Town Hall Storage**

The board discussed the need for safe, secure storage for town records and election equipment. Clerk Lisa Ridgeway checked into the office for rent at the Senior Center, and was told that it was still available, but that an amount would need to be voted on at the next Senior Citizens Council meeting, but it would not exceed \$50 per month, and would include a yearly contract. Mark Weiss made a motion to accept the office rental not to exceed \$50 per month with a yearly contract. Stan Ridgeway seconded the motion. All in favor-3, opposed-0, motion carried.

### **2018 Budget Preparation**

The board reviewed the 2018 draft budget.

### **Future Agenda Items and Meeting Date**

The next meeting is set for Tuesday November 14, 2017 immediately following the budget hearing and special town meeting of the electors, which begins at 6:30pm. Water quality resolution and 2018 Budget approval will be on the agenda.

### **Adjournment**

Mark Weiss motioned to adjourn, and Stan Ridgeway seconded. All in favor-3, opposed-0, motion carried. Meeting adjourned at 8:46 pm.

### **Respectfully Submitted by:**

Lisa Ridgeway, Clerk