

**Minutes**  
**Town of Durand Regular Board Meeting**  
**Held on June 11, 2013 at 7:00 pm,**  
**At the Town Hall**

**Call to Order**

By Chairman Stan Ridgeway at 7:00 pm

**Roll Call**

Chairman Stan Ridgeway, Mark Weiss, Penny Bauer, Clerk Lisa Ridgeway, Treasurer Audrey Bauer, all present.

**Others Present**

None

**Pledge of Allegiance**

Everyone stood together for the Pledge of Allegiance

**Approval of May 14, 2013 Regular Board Meeting Minutes:**

Minutes of the May 14, 2013 Regular Board Meeting were read. Penny Bauer noted that approval of vouchers was missing. "Motion made by Mark Weiss and seconded by Penny Bauer to approve vouchers" will be added to the minutes. Motion made by Mark Weiss to approve the minutes with correction. Penny Bauer seconded. All in favor-3, opposed-0, motion carried.

**Approval of May 28, 2013 Board of Review Minutes**

Minutes of the May 28, 2013 Board of Review were read. Penny Bauer noted that "The Board came back into session at 7:59pm" was excluded in the minutes. Motion made by Mark Weiss to approve the minutes with correction. Penny Bauer seconded. All in favor-3, opposed-0, motion carried.

**Treasurer's Report**

The Treasurer's report was presented to the Board by Treasurer Audrey Bauer. Balance on hand as of May 31, 2013 was \$94,784.60. Chairman Stan Ridgeway asked Audrey if the town has ever considered putting the money market balance into an investment account. The town has not previously looked into this, so Stan will contact Security Financial Bank to see if a representative could attend next month's meeting.

**Payment of Vouchers:**

Vouchers presented to the Board for payment by Clerk, Lisa Ridgeway, totaled \$6,816.32. Motion made by Stan Ridgeway and seconded by Penny Bauer to approve vouchers.

**Chairman's Report:**

Stan Ridgeway gave an update that the board meeting agendas will have a new format-replacing "Correspondence" with "Chairman's Report", as recommended by Wisconsin Towns Association. Anything previously viewed in correspondence will either be added to the Chairman's Report, or added as an agenda item.

Stan has been working with Dave Suchla regarding drainage issues on his property. The Pepin County Finance Committee will be meeting on Thursday June 13, and will be discussing dog licensing fees. Stan will be unable to attend, so Penny Bauer offered to attend.

**Public Comments on Agenda Items**

No public comments.

### **Items to be discussed or acted upon**

**a. Plan Commission Update**

No updates

**b. Pleasant Ridge Road**

Chairman Stan Ridgeway met with John Hanz, Pepin County Highway Commissioner, regarding the drainage issues affecting Pleasant Ridge Road. John gave an estimate of \$24,450, which included brushing, ditching, and seal coating. The town budgeted \$20,000 for special highway projects, so \$5,000 would have to come out of reserves, or a budget amendment could be done to cover the additional expenses. Stan made a motion to move forward on Pleasant Ridge Road repairs, with an estimated cost of \$25,000, with \$5,000 coming out of reserves. Mark Weiss seconded. All in favor-3, opposed-0, motion carried.

**c. Pay Schedule**

Clerk Lisa Ridgeway presented the board with a request for a monthly pay schedule. Lisa contacted Lee Turonie, Attorney with the Wisconsin Town Association regarding any guidelines or statutes regarding the topic; *"Section 109.03 basically would require them to be paid monthly. However, commonly the officers want to be paid less often. I would get in writing from each officer how often they want to get paid if less often than monthly."* Starting in July, the pay schedule will be set per individual preferences.

### **Future Agenda Items and Meeting Dates**

The next meeting is set for Tuesday July 9, 2013 at 7:00. Agenda items are as follows: Plan Commission Update, Security Financial Bank.

### **Adjourn**

Mark Weiss motioned to adjourn, and Penny Bauer seconded. All in favor-3, opposed-0, motion carried. Meeting adjourned at 7:54 pm.

### **Respectfully Submitted by:**

Lisa Ridgeway, Town Clerk