

**Minutes**  
**Town of Durand Regular Board Meeting**  
**May 15, 2018**

**Call to Order**

By Chairman Stan Ridgeway at 7:00 pm

**Roll Call**

Chairman Stan Ridgeway, Supervisor I Mark Weiss, Supervisor II Penny Bauer, Treasurer Audrey Bauer and Clerk Lisa Ridgeway present.

**Pledge of Allegiance**

Everyone stood together for the Pledge of Allegiance

**Approval of April 17, 2018 Regular Board Meeting Minutes**

Minutes of the April 17, 2018 Regular Board Meeting were read. Motion made by Penny Bauer and seconded by Mark Weiss to approve minutes as presented. All in favor-3, opposed-0, motion carried.

**Treasurer's Report**

The Treasurer's report was presented to the Board by Audrey Bauer. Balance on hand as of April 30, 2018 was \$219,267.04

**Payment of Vouchers**

Vouchers presented to the Board for payment by Clerk Lisa Ridgeway, totaled \$12,802.98. Penny Bauer commented that she would like to see separate checks written out for separate expenses. Currently one check is written out for multiple expenses but divided into different budget categories using QuickBooks. Clerk Lisa Ridgeway agreed to use separate checks for separate expenses.

Motion made by Stan Ridgeway and seconded by Mark Weiss for Clerk Lisa Ridgeway to pay vouchers. All in favor-3, opposed-0, motion carried.

**Chairman's Report**

Chairman Stan Ridgeway updated the board regarding seeing more detail for Highway Department bills. He will keep working with them to see if this is possible.

Sign inspections have been done, and it will cost about \$1,800 to replace the needed signs. Stan will let the Highway Department know they can move forward with replacement.

Dorwin's Mill sealcoating will begin the second week in June.

Stan will be working with Zoning Administrator Galen Seipel regarding some property complaints located in Whispering Pines and Meridian Lane. Letters will be sent for violations.

### **Public Comments**

Helen Kees questioned if Rural Mutual Insurance has provided the board quotes showing the difference between the \$500 and \$1,000 deductibles. She would also like to know what the exclusions are. Stan will email Helen the quotes.

### **Appointments**

Stan Ridgeway presented the following Plan Commission members up for reappointment, for a three-year term: John Wayne, Daniel J. Bauer, and Daniel G. Bauer. Mark Weiss made a motion to reappoint the Plan Commission members, and Penny Bauer seconded. All in favor-3, opposed-0, motion carried.

### **Posting Draft Minutes on the Town Website**

Clerk Lisa Ridgeway contacted the Wisconsin Towns Association regarding posting draft minutes on the Town Website. Lisa read the following response:

*“If a draft of the minutes is being distributed to the town board for their meeting then it is considered a public record and could be placed on the website. However, the Attorney General has opined that drafts are not considered public records before distribution. Since the minutes are to reflect the substance of what the board did and not what the board said at their meeting, it is best to discuss whether they want a draft to be placed on the website for the whole world to see before they have the opportunity to ensure the accuracy of the minutes at their meeting. As it is in the town board’s discretion to determine what items should be placed on the town’s website.”*

*Jann Charette*

*WTA Legal Counsel*

After discussion, no motion was made to post the draft minutes. Lisa will continue to post minutes only after board approval.

### **Determine date of next meeting and agenda items**

The next meeting is set for Tuesday, June 12, 2018 at 7:00pm. Board of Review Alternate appointments will be on the agenda.

### **Adjournment**

Stan Ridgeway motioned to adjourn, and Mark Weiss seconded. All in favor-3, opposed-0, motion carried. Meeting adjourned at 7:45 pm.

**Respectfully Submitted by:**

Lisa Ridgeway, Clerk