

Minutes
Town of Durand Regular Board Meeting
Held on March 11, 2013 7:00 pm,
With the Board meeting at 6:30pm to discuss the Emergency Operations Plan
At the Town Hall

Call to Order

By Chairman Jim Kraft at 7:03 pm

Roll Call

Chairman Jim Kraft, Mark Weiss, Penny Bauer, Clerk Lisa Ridgeway, Treasurer Diane Sinz all present.

Others Present

Daniel G. Bauer, John Wayne, Gregg Heit

Pledge of Allegiance

Everyone stood together for the Pledge of Allegiance

Approval of February 18, 2013 Regular Board Meeting Minutes:

Minutes of the February 18, 2013 Regular Board Meeting were read. Under discussion item **D. Road Repairs and Maintenance**, the words TRIP grant, should be replaced with TRID grant. Also added to discussion item D. will be "Jim Kraft received a rough bid from the County last fall for the amount of \$67,000 for the repair of Pleasant Ridge Rd. A correction will be made to discussion item: **2010 Employee Compensation**, replacing the word W-2 with \$750 check. To be read as follows: "Penny Bauer and Mark Weiss stated that this was the first that they had heard that there was issues with the \$750 check." With the above corrections, Mark Weiss made a motion to approve the minutes. Penny Bauer seconded. All in favor-3, opposed-0, motion carried.

Treasurer's Report

The Treasurer's report was presented to the Board by Treasurer Diane Sinz. Balance on hand as of February 28, 2013 was \$108,366.63

Vouchers Correspondence:

Vouchers presented to the Board for payment by Clerk, Lisa Ridgeway, totaled \$13,784.56.

Public Comments on Agenda Items

No public comments.

Items to be discussed or acted upon

a. Plan Commission Update:

The Plan Commission will meet on Thursday March 14, 2013

b. Non-Metallic Mining Ordinance:

This discussion item was tabled until after the next Plan Commission meeting.

c. Reappoint Plan Commission and Board of Appeals Members

The Board discussed members of the Plan Commission up for reappointment: Gregg Heit, Jake Bauer, Jim Kraft, and alternate Dennis Sievwright Jr. And Board of Appeals: Larry Johnson, Wade Brantner, Daniel G. Bauer, and alternate Tim Heffernan. Also, Ron Jaspersen of the Plan Commission will need replacement. Penny Bauer and Mark Weiss will make phone calls to present members up for reappointment, clerk Lisa Ridgeway will bring oaths to the April meeting.

d. Pepin County Highway Department- Individual Salt/Sanding

Due to the administrative work involved, the Pepin County Highway Department does not want to send out the bills for individual sanding and the purchase of salt/sand. In the past, when the Town billed for these services, and the bills were not paid, individuals were charged for it on their property taxes. The Town of Durand passed a resolution stating that they would no longer bill for individual Highway Department services. There are local businesses that can provide this service to residents. This topic will be discussed at the Highway Department meeting on Wednesday March 12, 2013. Mark Weiss and Penny Bauer are planning to attend.

e. Emergency Operations Plan

The Board met at 6:30 pm to discuss the Emergency Operations Plan.

f. Wisconsin Towns Association Online Training

Clerk Lisa Ridgeway provided the Board with a list of topics available on video from the Wisconsin Towns Association. Lisa called WTA for information regarding signing up for access to the training, and the annual fee for it. Lisa was told that there have been some recent changes to the fees and services, and she would be receiving this information via mail in April. Lisa will bring this information to the Board when she receives it.

g. The purchase of a new computer and printer

The Treasurer's computer and the Clerk's printer need replacement. Clerk Lisa Ridgeway brought information regarding purchasing a printer online through Quill, but was recommended to purchase a printer locally due to warranty and repair issues. Penny Bauer will look into pricing for the Treasurer's computer and Clerk's printer through local businesses.

h. Jim Kraft Check

Penny Bauer asked Jim Kraft if he was planning on taking any further action regarding the \$750 check made out to the Town of Durand last May. Jim Kraft had no comment.

i. Pleasant Ridge Road

Jim Kraft visited Pleasant Ridge Road with the Pepin County Highway Department last fall, where they identified both elevation and culvert issues. Water runs down the hill, across the road, and into homes. A core sample of the road and elevation would need to be done before first. Jim Kraft will consult with John Hanz, the Pepin

County Highway Commissioner, for information regarding the bid process. The Town would have to budget for the Pleasant Ridge Road project before a TRID grant can be applied for.

Public Comments on Non Agenda Items

Treasurer Diane Sinz informed the Board that Leanne Stone owes around \$200 in delinquent property taxes on her mobile home. Mark Weiss mentioned that tax returns could be garnished for this reason. Diane will look into this.

Future Agenda Items and Meeting Dates

The next meeting is set for Tuesday April 16, 2013 at 7:00, with the board meeting at 6:30 to discuss the Emergency Action Plan, and the Annual Meeting beginning at 8:00. Agenda items are as follows: Plan Commission Update, Non-Metallic Mining Ordinance, WTA Online Training, Pleasant Ridge Road, Reappointment of Plan Commission Members, Computer and Printer Replacements.

Audit 2012 Check Register

The Board audited the 2012 check register, and found no discrepancies.

Adjourn

Penny Bauer motioned to adjourn, and Mark Weiss seconded. All in favor-3, opposed-0, motion carried. Meeting adjourned at 9:36 pm.

Respectfully Submitted by:

Lisa Ridgeway, Town Clerk