

**Minutes**  
**Town of Durand Regular Board Meeting**  
**Held on February 18, 2013 7:00 pm**  
**At the Town Hall**

**Call to Order**

By Chairman Jim Kraft at 7:03 pm

**Roll Call**

Chairman Jim Kraft, Mark Weiss, Penny Bauer, Clerk Lisa Ridgeway, Treasurer Diane Sinz all present.

**Others Present**

Daniel G. Bauer, John Wayne

**Pledge of Allegiance**

Everyone stood together for the Pledge of Allegiance

**Chairman Jim Kraft announced that The Town Board will convene into closed session per Wisconsin Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Topic: 2010 Employee Compensation**

**Approval of January 15, 2013 Caucus Minutes:**

Minutes of the January 15, 2013 Caucus were read. Nomination details were excluded in the minutes, but Clerk Lisa Ridgeway will find out if the details are necessary. Penny Bauer made a motion to approve the minutes with the pending nomination details. Mark Weiss seconded. All in favor-3, opposed-0, motion carried.

**Approval of January 15, 2013 Regular Board Meeting Minutes:**

Minutes of the January 15, 2013 Regular Board Meeting were read. Under discussion item D. Treasurer's Computer Repair and Replacement, it was recommended to change the wording "Diane's son-in-law", to the name Larry Plumer. With the above correction, Penny Bauer made a motion to approve the minutes. Mark Weiss seconded. All in favor-3, opposed-0, motion carried.

**Treasurer's Report**

The Treasurer's report was presented to the Board by Treasurer Diane Sinz. Balance on hand as of January 31, 2013 was \$382,001.38.

**Vouchers and Correspondence:**

Vouchers presented to the Board for payment by Clerk, Lisa Ridgeway, totaled \$334,705.41. The Board discussed the Pepin County Highway Department continuing to provide individual sanding, salt and plowing services to residents, and then the Town bills them for the services. It was decided in the past to discontinue the service, so we should no longer receive these invoices. Penny Bauer disagreed with the Town sending the individuals their bills one last time, and suggested the County take care of the billing. After discussion, Jim Kraft and Mark Weiss recommended that Clerk Lisa Ridgeway mail the individual invoices this last time. Jim Kraft will notify the Pepin County Highway Department that moving forward, the Town will no longer bill individuals for County provided sanding, salt and plowing services. Correspondence was viewed by the board.

### **Public Comments on Agenda Items**

John Wayne asked if Discussion Item A. Audit 2012 Check Register could be moved to the bottom of the agenda. All in favor-3, opposed-0, motion carried.

### **Items to be discussed or acted upon**

**a. Plan Commission Update:**

No updates at this time, the Plan Commission will meet again in early March.

**b. Non-Metallic Mining Ordinance:**

Chairman Jim Kraft proposed changing the \$2500 application fee to \$500, and then if any other professional work, such as engineering services is needed, more would be charged for that. No motion was made; this discussion item will be added to next month's agenda.

**c. Meeting with the Kraemer's**

No meeting has been set up yet, but Clerk Lisa Ridgeway has sent a Draft Copy of the Non-Metallic Mining Ordinance via certified mail.

**d. Road Repairs and Maintenance**

The Board discussed Town roads in need of repair and maintenance. Mark Weiss will apply for a TRID grant to assist in financing repair that would cost over \$50,000. Chairman Jim Kraft asked Treasurer Diane Sinz if there was \$30,000 set aside for the repair of Pleasant Ridge Rd. Diane said no, there is not a special account set up for this amount. Jim informed the Board that he received a rough bid from the Pepin County Highway Department for the amount of \$67,000 for the repair of Pleasant Ridge Rd last fall. The Pleasant Ridge Project will be added to the March agenda as a discussion item.

**e. Wisconsin Towns Association Online Training**

Clerk Lisa Ridgeway will get back to the Board with a list of topics and more information as to how the annual fee is handled. Is it prorated, or a full 12 months after the payment is made. This topic will be added to the March agenda as a discussion item.

**f. The purchase of a new computer and printer**

The Treasurer's computer and the Clerk's printer need replacement. Treasurer Diane Sinz will check into costs and software compatibility, and bring the information back to the March meeting. Clerk Lisa Ridgeway will check into printer costs, and bring the information to the next meeting.

**g. Audit 2012 Check Register**

This item has been tabled until the March meeting.

### **Public Comments on Non Agenda Items**

Penny Bauer asked Chairman Jim Kraft if he would let the Board know who has been coming to him with questions and issues concerning the Town. In order for their questions or issues to be addressed, Penny recommended that these individuals put their concerns in writing, or appear before the Board to request that the topic is added to the agenda.

### **2010 Employee Compensation**

Chairman Jim Kraft announced that he has decided not to go into closed session to discuss the topic. Jim distributed a letter addressed to the Town of Durand asking for an amended W-2, without the \$750 that he had returned to the Town of Durand on May 18, 2013. Jim said wrote the check to the Town of Durand as a possible salary overpayment due to issues with meeting postings in 2010, setting the salaries for the 2011-2013 term. The amount of \$750 was listed on the budget as a donation. If the Board did not agree with amending the W-2, Jim was requesting the return of the \$750. Jim stated in his letter that "This has gone on too long, and I thought this was resolved until I received my W-2 form." Penny Bauer and Mark Weiss stated that this was the first they had heard that there was an issue with the \$750. Jim Kraft noted that this is the first meeting since the W-2 was received. It was discussed that if the \$750 was returned to Jim, that he would be receiving an amount above his approved salary, and if the W-2 was amended to reflect his salary without the \$750, he would not be paying taxes for the amount of his full salary. This topic was not resolved, and will be brought back to the March meeting with Jim providing the board with more information and any documented legal advice he has received.

### **Future Agenda Items and Meeting Dates**

The next meeting is set for Monday March 11, 2013 at 7:00, with the board meeting at 6:30 to discuss the Emergency Action Plan. Agenda items are as follows: Plan Commission Update, Non-Metallic Mining Ordinance, WTA Online Training, Pleasant Ridge Road, Reappointment of Plan Commission Members, Computer and Printer Replacements, Highway Dept. Salt/Sand, Jim Kraft Check, Audit 2012 Check Register.

### **Adjourn**

Penny Bauer motioned to adjourn, and Mark Weiss seconded. All in favor-3, opposed-0, motion carried. Meeting adjourned at 10:00 pm.

### **Respectfully Submitted by:**

Lisa Ridgeway, Town Clerk